Dear parents,

the following are information concerning the important steps in case you want to cancel your child´s registration in the school.

* The cancellation form is submitted by the legal representative to the form teacher and the school management.
* All the textbooks and school aids must be returned before the pupil leaves school.
* The pupil must clear their locker and give the key together with the chip to the form teacher.
* It is necessary to cancel the pupil´s registration in the school canteen and the school club.
* The elementary school Základní škola Nedvědovo náměstí, Praha 4 sends the pupil´s documentation to the new school via a data box in accordance with applicable regulations.

Pupil´s legal representative:

Full name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Permanent residence - address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact (phone number, email): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CANCELLATION OF THE PUPIL´S REGISTRATION IN THE ELEMENTARY SCHOOL ZÁKLADNÍ ŠKOLA NEDVĚDOVO NÁMĚSTÍ, PRAHA 4**

I cancel the registration of (pupil´s full name):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ class: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

date of birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the elementary school  Základní škola Nedvědovo náměstí, Praha 4.

 date of cancellation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 name and address of the new school: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 In Prague on Legal representative´s signature

In Prague on Form teacher´s signature